

# ENROLMENT POLICY

Review – 6 August 2021



## POLICY

St Peter Claver College gives priority to enrolling students who are baptised Catholics, but it may also enrol students from other faith traditions whose families demonstrate that they share in the expressed values of the College. In this way the College affirms and embraces Church teachings regarding respect for the faith journey of individuals within the religious dimension of College life. The process of enrolment is to be guided by principles of justice and equity that support the College's Catholic ethos and vision and is reflective of Brisbane Catholic Education requirements.

## VISION

St Peter Claver College, Riverview is collaboratively engaged with the Catholic community, charitable organisations and individuals in the educational ministry of the Church in the Archdiocese of Brisbane and is called to:

### Teach

We promote faith in Jesus Christ, teaching and learning about Jesus, the Gospel and the faith of the Catholic Christian community. Learning is lifelong, life-giving and engages the whole person.

### Challenge

Inspired by the Holy Spirit, we challenge those we educate to live in communion with God, others and the whole of creation in prayerful, sacramental, just, peaceful, inclusive and reconciling communities.

### Transform

We educate for a transformed world in communion, by nurturing the gifts and potential of each person, enacting shared leadership, and exercising a preferential option for the poor and marginalised.

St Peter Claver College policies reflect its founding charisms and are based on the values of Concern, Love and Justice.

## PURPOSE

- The College's enrolment policy is based on The Catholic Education Council Enrolment of Students in Catholic Schools Policy Statement (June 2004) and subsequent refinements to this policy as part of an ongoing commitment to review and renewal.
- The College will take into consideration the impact on the religious ethos, school operations and Catholic identity at a whole school level and by year levels, of the numbers of students who are not baptised Catholics.





- The enrolment interview is important in establishing with parent/caregivers the expectations upon students and families of participating in the life of the Catholic school community. It is expected that students take part as fully as possible in the religious education program at the College including prayer, worship and social justice and service programs.
- The College recognises the role of parents as the primary educators of their children. We share with Church leaders and parents/caregivers the responsibility to nurture the development of each student.

## SCOPE

All enrolments are at the discretion of the Principal based on the capacity of the College to meet the needs of the student.

Preference will be given to students seeking enrolment at St Peter Claver College according to the following priority categories:

- Priority 1 Baptised Catholic students who attend a Catholic primary school and/or whose families are involved in a parish community.
- Priority 2 Baptised Catholic students from other schools.
- Priority 3 Siblings of students enrolled at St Peter Claver College.
- Priority 4 Non-Catholics and non-siblings in feeder schools.
- Priority 5 Children of past students.
- Priority 6 Students whose families are from another faith tradition or wider community and who share in the expressed values of the College.

These preferences apply before the cutoff date as published by the College.

## Guidelines

- Preference will be given to enrolment applications received during the designated enrolment period.
- All enrolments will be subject to the discretion of the Principal and/or delegate. In addition to the priorities outlined above, consideration will also be given to a range of additional factors, including:
  - Students with specific pastoral and/or social needs or students with particular gifts and/or talents.
  - Previous commitment to Catholic schooling.
  - Parental expectations in relation to study commitment, school participation, behaviour and faith involvement.
  - Support available for particular student needs in learning and behaviour.
  - Particular family circumstances.
- Enrolment at the College will be dependent on the **availability** of places specific to the student's needs.
- Students likely to require special provisions such as special resources and/or a modified program and/or specialist teacher or school officer assistance will be considered for enrolment in





accordance with the procedures outlined in the **Enrolment Application and Support Procedures for Students with Special Educational Needs Policy** developed by Brisbane Catholic Education, a summary of which is available on request, or on the St Peter Claver College website.

- In addition to the Enrolment Application form, the following documentation is to be included: birth certificate, latest school report, immunisation record, latest NAPLAN result, relevant legal documentation, medical reports and, if applicable educational assessments such as Individual Education Plans or Educational Adjustment Profiles.

**Failure to disclose information relevant to the learning and behavioural needs of a prospective student may subsequently result in termination of the enrolment.**

## **Enrolment Agreement**

- St Peter Claver College operates from a Christian philosophy within the Catholic Church tradition. All students are required to support the ethos, mission and values of the College, and to participate in the Religious Education and other related programs of the College, including attendance at liturgical experiences and celebrations, retreats and camps, that may be organised from time to time.
- Students who are enrolled accept the rules of the College and parents/caregivers co-operate with College staff in upholding the College's Responsible Thinking Process and student behaviour support policies.
- Parents/caregivers agree to support the ethos of the College and participate with the College in the faith development of students.
- Parents/caregivers undertake to meet financial responsibilities by paying Fees and Levies by the due date.

